



“We Are Truth Seekers, Not Case Makers”
OREGON CHAPTER 31
International Association of Arson Investigators, Inc.
1284 Court Street NE ~ Salem, OR 97301

2019 Board Meeting Minutes

(3rd Quarterly Meeting)

June 13, 2019
3rd Quarterly Board Meeting
Bend, Oregon
Call to Order: 1002 hours

Roll Call: Present

- President Jerry Flowerdew – excused
- 1st VP Ralph Sartain
- 2nd VP Rich Stenhouse
- Secretary/Treasurer Andrea Vaughn
- Director Lora Ratcliff
- Director Miguel Bautista – on phone
- Director Debbie McDermott – on phone
- Director Virginia Chapman
- Director Patti Rhodes
- Past President/Ex-Officio John Wolff
- Jessica Carpenter, Staff

Not present:
Director Doug Osborne

Guest:
Dan Derlacki, Bend Fire

- Minutes of Meeting: June 2019 meeting minutes. Motion by Rich Stenhouse, 2nd by John Wolff to accept the March 2019 meeting minutes as presented. Motion passed.
- President's Report: President Flowerdew looks forward to focusing on the needs of the members and strengthening the association.

- Staff Report: New staff for OFMA – Jessica provided an update on association operations and reminded the board of upcoming vacation in August.
- Treasurer’s Report: Staff provided a treasurer’s report, little activity this far into the year. Motion by Virginia Chapman, 2nd by Rich Stenhouse to accept the financial report as presented.
- Membership Committee: Director Ratcliff, Director Bautista, Staff – on hold with current enhanced chapter pending changes. No action due to transition
- Budget/Finance: Chair Treasurer Vaughn & Staff – no report at this time.
- Training/Education Report: 1st VP Sartain, President Flowerdew, Director Osborne, Director Chapman, Director McDermott, Director Bautista – Ralph is seeking help – the team is going to work on the following:
 - Dan Thenell potential for fire report writing – confirmed
 - Barry Grimm potential any class – confirmed
 - Tom Mooney for White Paper – confirmed
 - Joe Toscano – confirmed
 - Melissa Merola – ATF
- Conference Site Committee Report: Hallmark locked in for next three years.
- Constitution/Bylaws/Legislative: 1st VP Sartain – Ralph needs Andrea to sign the most recent change and get it on the website. New revisions that need to be updated – Corporate membership dues from Arson to Scholarship – Ralph will update, and we will get out to members in advance of seminar in September.
- Ethics/Grievances Report: 2nd VP Stenhouse, Director McDermott – no report at this time.
- Awards Report: Director Ratcliff, Director Chapman, Director Rhodes, Director McDermott Nothing to report at this time.
- Website/Social Media Report: Gert Zoutendijk, Director Chapman, Nicole Brewer, Mark Northrop, Staff
Virginia has been working updates to the website. Virginia working on a mobile-friendly option and requesting updates.
- Professional Development Report: Ryan Fields, 2nd VP Stenhouse – no report here – will be discussed under new business.
- Oregon Fire Marshal Association Report: Representative
No new report.

District Reports:

Portland:

Back to Busters BBQ – thermal imaging class coming up. Still seeing good numbers for attendance.

Mid-Willamette:

No report at this time.

Lane:

No report at this time.

Rogue Valley:

No report at this time.

Central:

Andrea reported that they are active with monthly meetings taking place most months, seeking new training topics. Lots of fires to review.

Eastern:

No report at this time.

Old Business:

- Enhanced Chapter – add updates – apply dues now to the 2019/2020 membership year
- Wild Apricot – going month to month to start and then will discuss advance payment in future
- 2019 Witness Expert Class – Class is full with eight students
 - Tuition – discussed the history and need to increase a bit to cover cost of new instructors, possibly new equipment – Motion to set tuition at \$500.00 for Oregon and \$625.00 IAAI non-Oregon by Ralph, 2nd Lora, motion passed.
 - Discussed a succession plan for new instructors to start training – need to check with International to find out requirements for train the trainer.
- 2019 Casino Plans – Wednesday night preferred – business meeting both days
- 2019 Budget – staff shared 2018 final figures and suggested budget – motion to accept the proposed budget by Rich Stenhouse as prepared, 2nd by Debbie, passed

New Business:

- Seminar Registrations – currently have 19 – board to register for one day
- Seminar Sponsors
 - Who has contacted which companies?
 - Contact Jim Gillies to sign up for the event
 - Virginia to contact Fire Restoration
 - Virginia has some leads on casino sponsor
 - Rich has contacted Milwaukie Tools, Bobs Red Mill – will follow up with these companies
 - Jessica will contact other past sponsors to see if they are interested in supporting again this year
- Up for re-election at the seminar – Lora Ratcliff and Debbie McDermott

Comments from the Floor/Guests: None

Virginia submitting application for International CFI-Instructor

Debbie plans to run for re-election at the seminar

Rich brought up attendance and group discussed we need to address some issues

Miguel touched base with Steve Fisher about presumptive cancer law, and it does preclude fire investigators – looking at options to fix the law to include Fire Investigators

Next meeting will be September 16 – Hallmark Resort

Meeting adjourned at 11:13 am.

Minutes transcribed by Jessica Carpenter, the staff.